

Forms and Instructions to Become a Probate Guardian

Here's what you need to do:

- 1** **Read the attached manual**, *How to Become a Probate Guardian of a Child in San Francisco*. It explains the court process and how to fill out your court forms.
- 2** **Fill out the attached forms.** There are 2 sets of forms in this packet. One set is blank and the other set has 'help bubbles' on each page to guide you.
 - *Petition for Appointment of Guardian*, GC-210
 - *Declaration of Proposed Guardian*, PGF-1
 - *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act*, FL-105/GC-120
 - *Notice of Hearing*, GC-020
 - *Confidential Guardian Screening Form*, GC-212
 - *Duties of Guardian*, GC-248
 - *Consent of Proposed Guardian, Nomination of Guardian and Waiver of Notice*, GC-211
 - *Order Appointing Guardian of Child*, GC-240
 - *Letters of Guardianship*, GC-250
 - *Proof of Service*, 982(a)(23)
 - *Background Check*
- 3** If you can't afford to pay the court filing fee, fill out these forms, too:
 - *Application for Waiver of Court Fees and Costs*
 - *Order on Application for Waiver of Court Fees and Costs*
- 4** If it's impossible to notify parents or other relatives, you may need these forms, too:
 - *Request and Order to Mail Notice*, PGF-2
 - *Request to Excuse Notice*, PGF-3
- 5** Make an appointment with a Probate paralegal:
415-551-3650

The Paralegal will tell you more about the court process and what you have to do next. Do **not** file your forms until the Paralegal checks them.